

Parent Statement for Approved Providers

1. Welcome to our Childcare Service

Tigers Childcare - Knocklyon Lodge, Knocklyon Lodge Old Knocklyon Road Knocklyon Dublin 16 D16XF25, is an Approved Service, working together with the Department of Children, Disability and Equality, and parents to deliver high quality, affordable, inclusive Early Learning and Care (ELC) and/or School Age Childcare (SAC) services for children. This statement outlines some of the important things you can expect from us.

1.1 About Us

Here are some of the basic things to know about us:

A typical week for us is 08:00 to 17:30 Monday to Friday for 52 weeks per year.

At Tigers Childcare - Knocklyon Lodge we offer the following services to children and their families:

<input type="checkbox"/>	Sessional Care for Early Learning & Care (ELC) excluding ECCE provision
<input checked="" type="checkbox"/>	Sessional pre-school under ECCE (Free Pre-school)
<input checked="" type="checkbox"/>	Full day care/part time care for Early Learning & Care (ELC)
<input checked="" type="checkbox"/>	Term time School Age Childcare
<input checked="" type="checkbox"/>	Out of term School Age Childcare

2. Early Childhood Care and Education Programme (ECCE), Access and Inclusion Model (AIM), National Childcare Scheme (NCS) and Community Childcare Subvention Plus (CCSP) Saver Programme.

This Childcare Service is in contract to deliver the:

<input checked="" type="checkbox"/>	National Childcare Scheme (NCS)
<input checked="" type="checkbox"/>	Early Childhood Care and Education (ECCE) programme
<input type="checkbox"/>	Community Childcare Subvention Plus (CCSP) Saver Programme

Early Childhood Care and Education Programme (ECCE)

ECCE provides for 15 hours per week of preschool provision for 38 week services or 14 hours per week for 41 week services per year before children start primary school at no charge to parents. A child is eligible to start ECCE in the September term once they have turned 2 years and 8 months of age on or prior to 31 August that year.

If you are availing of additional childcare, the balance of the childcare fees that you have to pay are the child's fees minus the 15 hours per week of preschool provision for 38 week services or 14 hours per week for 41 week services your child is eligible for. The hours you are awarded is paid by the Department to Tigers Childcare - Knocklyon Lodge for your child. Any additional childcare hours you are using outside of ECCE are eligible for an NCS subsidy (see details below).

Tigers Childcare - Knocklyon Lodge must provide you with written details of how the balance of your childcare fees are calculated (that is, the fee we charge less your free hours per week of preschool provision).

Samantha Hanna will support you in registering your child for the ECCE programme in our service if your child meets the eligibility criteria. Further information about ECCE is available here - <https://www.gov.ie/en/publication/2459ee-early-childhood-care-and-education-programme-ecce/>

Please note: In the ECCE Programme you are not required or obliged to select or pay a deposit for any optional extras.

If you do avail of any optional extra, should you, at any time, wish to withdraw from any of the optional extras selected, you must provide Tigers Childcare - Knocklyon Lodge with 20 working days' notice.

Access and Inclusion Model (AIM)

The goal of AIM is to create a more inclusive environment in pre-schools, so all children, regardless of ability, can benefit from quality early learning and care. The model achieves this by providing universal supports to pre-school settings, and targeted supports, which focus on the needs of the individual child, without requiring a diagnosis of disability.

Further information about AIM is available here - <https://aim.gov.ie/>

Optional:

This service also has an Inclusion Coordinator, Lorraine Murphy who has a special qualification focused on supporting the inclusion of all children in the service.

National Childcare Scheme (NCS)

NCS provides subsidies to parents and families to offset the costs of Early Learning and Care (ELC) and/or School Age Childcare (SAC). There are two types of subsidies available to apply for under the NCS - the Universal or Income Assessed subsidy. Both subsidies are available to families with children between 24 weeks and 15 years of age.

This service welcomes children who wish to avail of the National Childcare Scheme, including children referred under the sponsorship programme. Further information about the NCS, including how to apply for a subsidy, is available here - <https://www.ncs.gov.ie/en/> or contact the NCS Parent Support Centre on 01 906 8530 (Monday to Friday from 9am to 5pm).

Your NCS award includes a unique Childcare Identifier Code Key (CHICK) and information on the maximum number of hours you can claim. To use your award, you must:

- 1) Receive a CHICK by applying to <https://www.ncs.gov.ie/en/> or contacting the NCS Parent Support Centre.
- 2) Bring the CHICK to Tigers Childcare - Knocklyon Lodge and register your NCS subsidised hours of care. The hours that you will agree should be based on the hours you need and what Tigers Childcare - Knocklyon Lodge can offer you.
- 3) After Tigers Childcare - Knocklyon Lodge has registered your hours, **you must confirm** that these details are correct. These details must be confirmed at <https://www.ncs.gov.ie/en/> or in writing to National Childcare Scheme, PO Box 13105, Southside Delivery Office, Cork, depending on whether you originally applied online or by post to receive your award.
- 4) **Your NCS subsidy can only be paid once your CHICK has been registered by Tigers Childcare - Knocklyon Lodge and you have confirmed on the system that all details are correct.**

The amount that you must pay to Tigers Childcare - Knocklyon Lodge is called the 'co-payment'. The co-payment is Tigers Childcare - Knocklyon Lodge's fee for your child minus the NCS subsidy paid by the Department to Tigers Childcare - Knocklyon Lodge for your child.

Tigers Childcare - Knocklyon Lodge must provide you with details of how your co-payment amount is calculated (our fee less your NCS subsidy). We will always notify you within 20 working days if and when your co-payment amount changes, including details on how it has been calculated.

Calendars

Tigers Childcare - Knocklyon Lodge will provide you with a separate letter indicating the days our service is closed over the programme year. We will provide you with a minimum of 20 working days written notice period of our intention to change this.

3. Fees Policies

As an Approved Provider, we operate a Fees Policy that is transparent and understandable to our parents/guardians. Please do not hesitate to contact Samantha Hanna who will provide additional clarification as required.

3.1 Donations - We will not request or accept any donations, voluntary or otherwise from parents/guardians, in respect of the ELC/SAC services being provided.

3.2 Deposits - We will not charge any non-refundable deposits¹ to parents/guardians in the respect of their ELC/SAC service where the parent/guardian takes up the service for which the deposit was paid. Additionally, if applicable we will return all ECCE or CCSP Saver programme deposits once your child's registration is approved on the Early Years Hive.

3.3 Discounts - Any discount relevant to you will be applied to your normal fee.

3.4 Optional Extras - The term 'Optional Extra' is only applicable to any extra services or activities we offer under the ECCE/CCSP Saver Programmes which are not funded by the Programmes but which are voluntary with optional charges to you. These optional extras are very limited in nature and there is a copy of the Department approved optional extras list available in Appendix 1 of the [ECCE programme rules](#), which are also available on the Early Years Hive.

3.5 Additional Service - Is when something additional to a service type/fee option is offered to parents/guardians. For example, a service provider may offer school collection services in addition to their SAC Service Types, this would be charged for additionally.

¹ Non-refundable deposits include administration/registration fees or other such charges.

3.6 Fee Tables

3.6.1 - Section A: Fee Options

Programme Year: 2025/2026

Fee Type Name	Age Range	School Age / Early Years	ECCE Available?	Session Start Time	Session Finish Time	Second Session Start Time	Second Session Finish Time	Incorporated Services?	Choose Incorporated Service	Additional Information	Hrs:Mins per Day	Days per Week	Hrs:Mins per Week	Weeks per year	Full Fee	Fee (with ECCE deduction for 3 free hours)	Effective From	Effective To
Junior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Junior Afterschool fee for 2 days per week, €312.33 per month for 12 months of the year, this is €72.08 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when	9.30	2	19.00	52	€72.08	€	27/04/2026	30/08/2026

									schools are closed.									
Junior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Junior Afterschool fee for 3 days per week, €468.49 per month for 12 months of the year, this is €108.11 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when schools are closed.	9.30	3	28.30	52	€108.11	€	27/04/2026	30/08/2026
Junior Afterschool - no transport	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Other	Junior Afterschool - no transport, fee for 5 days per week, €727.09 per month for 12 months of	9.30	5	47.30	52	€167.79	€	27/04/2026	30/08/2026

									the year, this is €167.79 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club and midterm/holiday cover when schools are closed.									
Junior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Junior Afterschool fee for 4 days per week, €624.66 per month for 12 months of the year, this is €144.15 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport	9.30	4	38.00	52	€144.15	€	27/04/2026	30/08/2026

										to and from school and midterm/holiday cover when schools are closed.								
Junior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Junior Afterschool fee for 5 days per week, €780.82 per month for 12 months of the year, this is €180.19 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when schools are closed.	9.30	5	47.30	52	€180.19	€	27/04/2026	30/08/2026
Junior Discoverers	0y 6m - 1y 6m	ELC	No	08:00	17:30			Yes	Meal	Junior Discoverers 5 days per week,	9.30	5	47.30	52	€252	€	27/04/2026	30/08/2026

										€1092.00 per month for 12 months of the year, this is €252.00 per week.								
Explorers	2y 1m - 3y 1m	ELC	Yes	08:00	17:30			Yes	Meal	Explorers 5 days per week, €1092.00 per month for 12 months of the year, this is €252.00 per week. For ECCE eligible children, €187.50 per week during ECCE term, when ECCE funding is applied.	9.30	5	47.30	52	€252	€187.5	27/04/2026	30/08/2026
ECCE 2	2y 8m - 5y 6m	ELC	Yes	09:00	12:00			No			3.00	5	15.00	38	€0	€0	27/04/2026	30/08/2026
ECCE 3	2y 8m - 5y 6m	ELC	Yes	11:40	14:40			No			3.00	5	15.00	38	€0	€0	27/04/2026	30/08/2026
ECCE 1	2y 8m - 5y 6m	ELC	Yes	08:30	11:30			No			3.00	5	15.00	38	€0	€0	27/04/2026	30/08/2026
Senior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Junior Afterschool fee for 2 days per week, €305.17 per month for 12 months of the year, this is €70.42 per week. Breakfast	9.30	2	19.00	52	€70.42	€	27/04/2026	30/08/2026

									Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when schools are closed.									
Senior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Senior Afterschool fee for 3 days per week, €457.76 per month for 12 months of the year, this is €105.64 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and	9.30	3	28.30	52	€105.64	€	27/04/2026	30/08/2026

									from school and midterm/holiday cover when schools are closed.									
Senior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Senior Afterschool fee for 4 days per week, €610.34 per month for 12 months of the year, this is €140.85 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when schools are closed.	9.30	4	38.00	52	€140.85	€	27/04/2026	30/08/2026
Senior Afterschool	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Transport, Other	Senior Afterschool fee for 5 days per week,	9.30	5	47.30	52	€176.06	€	27/04/2026	30/08/2026

										€762.93 per month for 12 months of the year, this is €176.06 per week. Breakfast Club and Afterschool (term and non term time) incorporated services includes meals, breakfast club, transport to and from school and midterm/holiday cover when schools are closed.								
Senior Afterschool - no transport	4y - 12y	SAC	No	08:00	17:30			Yes	Meal, Other	Senior Afterschool - no transport, fee for 5 days per week, €709.15 per month for 12 months of the year, this is €163.65 per week. Breakfast Club and Afterschool (term and	9.30	5	47.30	52	€163.65	€	27/04/2026	30/08/2026

									non term time) incorporated services includes meals, breakfast club and midterm/holiday cover when schools are closed.									
Afterschool Hourly	4y - 12y	SAC	No	13:30	14:30			No		Afterschool - Hourly rate €10.50	1.00	1	1.00	52	€10.5	€	27/04/2026	30/08/2026
Active Cubs	2y 8m - 5y 6m	ELC	No	08:00	17:30			Yes	Meal	Active Cubs 5 days per week, €1048.67 per month for 12 months of the year, this is €242.00 per week. For ECCE eligible children, €177.50 per week during ECCE term, when ECCE funding is applied.	9.30	5	47.30	52	€242	€177.5	27/04/2026	30/08/2026
Active Cubs	2y 8m - 5y 6m	ELC	No	08:00	17:30			Yes	Meal	Active Cubs 4 days per week, €999.70 per month for 12	9.30	4	38.00	52	€230.7	€179.1	27/04/2026	30/08/2026

										months of the year, this is €230.70 per week. For ECCE eligible children, €179.10 per week during ECCE term, when ECCE funding is applied.								
Active Cubs	2y 8m - 5y 6m	ELC	No	08:00	17:30			Yes	Meal	Active Cubs 3 days per week, €819.65 per month for 12 months of the year, this is €189.15 per week. For ECCE eligible children, €150.45 per week during ECCE term, when ECCE funding is applied.	9.30	3	28.30	52	€189.15	€150.45	27/04/2026	30/08/2026
Part Time session	2y 8m - 5y 6m	ELC	No	12:00	15:00			No		Part Time 5 days per week, €330.03 per month for 10 months of the year, this is	3.00	5	15.00	38	€86.85	€	27/04/2026	30/08/2026

										€86.85 per week.									
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3.6.2 - Section B: Fee Extras: Deposit / Discount / Optional Extras* / Additional Services

Type	Extras	Amount	Frequency	Other	Description	Additional Detail / Conditions	Effective From	Effective To
Deposit		€100	Once Off		Deposit	Sessional Children (3 hour term time sessions) €100 deposits returned when child is approved for the ECCE scheme. Full time children, we require a 2 week deposit. Once the children have been registered on the HIVE, ECCE Sessional deposits will be returned and full time deposits will be credited to the account. This will be in accordance with	27/04/2026	30/08/2026

						the ECCE current rules.		
Discount		€10	Weekly		Discount	5% for siblings attending full time for fewer than 5 days, 10% for 2 siblings attending full time	27/04/2026	30/08/2026
Additional Services		€0	Monthly		none	Fees are worked out weekly, the annual amount is then averaged over the number of months left in the school year; eg, if the fee sheet starts in September the annual amount is divided by 12 months, or if the fee sheet starts in October the annual amount is divided by 11 months. Parents are then charged a monthly fee. Parents are provided with a fee calculation sheet showing the weekly payments due with all subsidies taken	27/04/2026	30/08/2026

						off, this Fee calculation sheet is signed off by Parents.		
No Optional Extras		€						

* These are entirely optional to parents/guardians.

3.6.3 - Section C – Other Additional Information

Queries -If you have any queries or wish to discuss any of the above, please contact **Samantha Hanna - Centre Manager. Alternatively, you could address queries to your local City/County Childcare Committee (CCC). A list of CCC contact details is available from [City and County Childcare Committees](#).**

Tigers Childcare - Knocklyon Lodge will display this Parent Statement at all times in an area accessible to parents/guardians as well as on any online platform maintained by the Tigers Childcare - Knocklyon Lodge for the purpose of advertising its service or providing information to parents/guardians. Tigers Childcare - Knocklyon Lodge will print and co-sign a Parent Statement for each family. A copy signed by Tigers Childcare - Knocklyon Lodge and the parent/guardian will be retained on file. Any changes to Fee Policies will require that an updated Parent Statement is displayed and Tigers Childcare - Knocklyon Lodge will issue updated Parent Statements by email to our parents/guardians and retain proof of the associated email.

In this section include details of the child(ren), in this family only, enrolled at the service (as per parent/guardian name below):

Use BLOCK CAPITALS:

Child first name	Child family name

This Parent Statement, which is an agreement solely between the parent/guardian and the provider, sets out what is on offer at Tigers Childcare - Knocklyon Lodge and the applicable fees. If these terms conflict with the terms of any other agreement between Tigers Childcare - Knocklyon Lodge and the parents/guardians then this takes priority. However any parts of any existing agreement that do not conflict remain in force and are not affected by this Parent Statement.

Programme Year:	2025/2026
Service Provider Name:	Tigers Childcare - Knocklyon Lodge
Service Reference No.:	26DS0594
Signed – Parent/Guardian:	
Parent/Guardian name in BLOCK CAPITALS:	
Date:	